

Pearl River County SPCA
1700 Palestine Road,
Picayune, MS 39466
(601) 601-798-8000

Position: Kennel Attendant

Type: Full-Time available

Summary:

Pearl River County SPCA provides care for abandoned, neglected, stray, un-owned, or other-wise surrendered animals from within Pearl River County. The kennel attendants are expected to provide ongoing daily care and medical care for animals housed at PRCSPC.

Kennel Attendant responsibilities include cleaning and maintaining kennels, providing food and water, monitoring the mental and physical health of animals, conducting rounds, and administering medications. Additionally, kennel attendants will provide treatment, monitor progress, and report observations to the Shelter Manager or other designated personnel.

Responsibilities:

Direct Animal Care (80%)

- Provide direct care for animals at PRCSPCA which includes daily cleaning of the animals and their enclosures, routinely scheduled walks, food and water, and enrichment opportunities to improve the quality of life for animals in the shelter environment.
- Closely monitor the health and behavioral wellbeing of animals in our care and report findings or changes thereof to the Shelter Manager or other designated personnel.
- Ensure that unoccupied kennels are sanitized immediately in accordance to PRCSPCA cleaning and disease management protocols.
- Provide regular exercise and socialization opportunities for animals based on individual needs
- Provided the cleanest possible facility by routinely spot cleaning kennels, exam rooms, exercise yards, and customer pathways throughout the day.
- Maintaining an always ready stance by keeping supplies restocked and alerting management when supplies are running low and need to be reordered.
- Demonstrate strict adherence to all PRCSPCA safety, handling, infection, and conduct protocols.
- Attend mandatory staff meetings and training classes.
- Perform related duties as assigned
- Maintain an open mind regarding changes, be willing to learn, implement, and teach new protocols

Medical Care (20%)

- Provide clinical care for the animals in our care, which includes food and water, topical, oral, and subcutaneous medications, and physical therapy.
- Evaluate medical schedule and ensure treatment protocols are administered in a timely manner
- Maintain written records of any changes or requested changes to the medical schedule
- Provide specialized care for animals as requested

Adhere to Core Values:

- Commitment and dedication to improving the lives of animals
- Demonstrate Ownership and feel responsible for outcomes
- Believe in Team
- Seek to Elevate others and remain open minded
- Focus on Impact, specifically making changes for animals

Qualifications:

Ability to communicate effectively, both verbally and in writing. Ability to restrain or handle dogs/cats of varying temperaments for medical procedures. Ability to walk, bend, stand, reach, and lift constantly during a minimum 8-hour day. Ability to work independently, as well as be a team player. Able to lift and carry up to 40lbs with assistance repeatedly throughout the day. Able to safely walk and handle dogs of 100lbs or more through doorways and over a variety of flooring surfaces. Basic customer service and computer skills. Must be detail oriented with a nurturing ability to care for vulnerable animal populations.

Language: English (Required)

Education and Work Experience:

High School Diploma or GED (Preferred)

Caring for animals within a Kennel, Shelter, Veterinarian Hospital or Equivalent Experience helpful but not mandatory.