

Job Description for "Handyman"

<p>Provide morning kennel staff any assistance they ask for.</p> <ul style="list-style-type: none">• Assist with meds (Hold dog/carry med tray)• Pick up the poop bags tossed from kennels• Hose kennels with no dogs• Feed• Put Kuranda beds down after morning cleaning <p>Put dogs in exercise yard as directed Take out heavy trash from cat room keep paper towels and TP in stock and assessable Put vehicles back in garage at end of day Wash dishes Do Laundry Wash cat things Empty freezers Bathe dogs/puppies as necessary (usually medical bathes) Sweep, dust, and mop office/laundry/iso Clean clinic after euth and start meds Organize and keep organized</p> <ul style="list-style-type: none">• food shed• Ed's Shed• Crate sheds• Garage <p>Check all kennel to be sure each dog has a kennel card or some ID and ID matches dogs</p>	<p>Make sure all Kuranda beds have 4 legs - replace parts as needed Use the S/N list to put green paws on kennel cards of dogs s/n (Tuesday-Friday) Keep clutter under control - remove things from office to proper storage Pressure wash buildings and walkways Keep trees and bushes trimmed Keep fences clear Clean out SUV and Transit Water flowers Repair crates Minor repair around shelter Kennel repair Change air filters for A/C Clean window A/Cs WD40 padlocks, kennel hardware, and clips as needed Keep paper towels and TP full and where needed Change our Febreze air freshners when empty</p>
--	---